

Compendium of FY 2018 NIRS Changes

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1. SOURCE OF CHANGES

The changes in NIRS for FY 2018 are in direct response to changes in federal funder expectations. The Maternal and Child Health Bureau (MCHB) released new Performance Measures and corresponding Data Forms in January 2017; many of these apply to interdisciplinary training programs that use and export data on an annual basis from NIRS (LEND, LEAH, PPC, and DBP) and went into effect on July 1, 2017. AUCD had many conversations with MCHB staff about leveraging programs' use of NIRS to streamline and simplify federal reporting within MCHB's current system, as well as the new Discretionary Grants Information System (DGIS) they anticipate rolling out in November 2017. AUCD also sought input from established data coordinators prior to finalizing proposed changes.

For each individual change listed in this document, a corresponding Performance Measure or Data Form is referenced (in red text) so users know where to find additional information.

2. TRAINEES DATASET

2.1. List of Disciplines Expanded

The list of disciplines for trainees has been updated to reflect the following list for FY 2018 and beyond:

- Audiology
- Biological Study
- Dentistry-Pediatric
- Dentistry – Other
- Disability Studies
- Education: Administration
- Education: Early Intervention/Early Childhood
- Education: General Education
- Education/Special Education
- Epidemiology
- Family Member/Community Member
- Family Studies
- Family/ Parents/ Youth Advocacy
- Genetics/Genetic Counseling
- Gerontology
- Health Administration
- Human Development/Child Development
- Interdisciplinary
- Law
- Liberal Arts & Science, Humanities, and General Studies
- Medicine-General

- Medicine-Adolescent Medicine
- Medicine-Developmental-Behavioral Pediatrics
- Medicine-Neurodevelopmental Disabilities
- Medicine-Pediatrics
- Medicine-Pediatric Pulmonology
- Medicine – Other
- Mental and Behavioral Health
- Nursing
- Nursing-General
- Nursing-Family/Pediatric Nurse Practitioner
- Nursing-Midwife
- Nursing – Other
- Nutrition
- Occupational Therapy
- Pastoral
- Pharmacy
- Person with a disability or special health care need
- Physical Therapy
- Psychiatry
- Psychology
- Public Administration
- Public Health
- Rehabilitation
- Respiratory Therapy
- Social Work
- Speech-Language Pathology
- Other (Specify)_____

For more information, refer to the “Medium Term Trainees” Data Form (Attachment D, pg. 20) and the “Short Term Trainees” Data Form (Attachment D, pg. 22) in the updated DGIS Performance Measures documentation package.

Add Trainee Fiscal Year Save Cancel

***Response Required**

*Fiscal Year

*Academic Level

*Degree Program

Position in Program

*Discipline

*Current Contact

*Enrollment Status

*Year Start Date

*Year Completion

Trainee Type (note functions. If you will

*Is this a LEND tra

*Is this a UCEDD F

*Does the LEND tr

*Upon completing

Intermediate Trainee? (40-299 hours upon completion of training)

Report, Performance Measures and similar (yes to both questions.)

Individuals whose entire training program is less than 40 hours are captured in the Short term Trainee dataset.

*If trainee has MCH support ("Yes" above), list MCH support (i.e., stipend and/or covered tuition/fees) for trainee:

Stipend	\$	<input type="text"/>
Tuition & Fees	\$	<input type="text"/>
Other	\$	<input type="text"/>
Total	\$	<input type="text" value="0"/>

Please note that the following list of previously listed disciplines will map to the “Other” category for LEND, LEAH, PPC, and DBP programs reporting to MCHB:

- Biological Study
- Disability Studies
- Education: Administration
- Education: Early Intervention/Early Childhood
- Education: general education
- Epidemiology
- Family Studies
- Family/ Parents/ Youth Advocacy
- Gerontology
- Human development/Child Development
- Interdisciplinary
- Law
- Liberal Arts & Science
- Mental and Behavioral Health
- Pastoral
- Pharmacy
- Public Administration
- Rehabilitation

2.2. Additional Option added to Trainee Support Field

In the long-term and intermediate-term trainee data form, an additional option of “Other” was added to the required field “*If trainee has MCH support (“Yes” above), list MCH support (i.e., stipend and/or or covered tuition/fees) for trainee.”

For more information, refer to the “Trainee Information (Long-Term Trainees Only)” Data Form (Attachment D, pg. 14) in the updated DGIS Performance Measures documentation package.

***Does the LEND trainee have MCH support?** No ▾

***Upon completing their training, will the trainee qualify as a:**

Long-Term Trainee? (300+ hours upon completion of training)
 Intermediate Trainee? (40-299 hours upon completion of training)

Individuals whose entire training program is less than 40 hours are captured in the Short term Trainee dataset.

***If trainee has MCH support (“Yes” above), list MCH support (i.e., stipend and/or or covered tuition/fees) for trainee:**

Stipend \$
 Tuition & Fees \$
 Other \$
 Total \$

Support Type
 Check all categories to describe any program-related financial support that the trainee is currently receiving (this fiscal year):

<input type="checkbox"/> Core Grant Funding <input type="checkbox"/> MCH Core <input type="checkbox"/> MCH Autism Supplement <input type="checkbox"/> AIDD <input type="checkbox"/> OSEP <input type="checkbox"/> Not Applicable/None	<input type="checkbox"/> Other Funding <input type="checkbox"/> Clinical Fees <input type="checkbox"/> Academic Department <input type="checkbox"/> Internship <input type="checkbox"/> Fellowship/Scholarship <input type="checkbox"/> Other
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2.3. Report title and survey year changes

To match the new MCHB Performance Measures, the following Standard Reports in the LEND, LEAH, PPC, DBP column have been renamed and the survey years included in the report have been adjusted:

Report Previous Name (Changed from)	Report New Name (Changed to)	Survey Year Changes
PM 08: Field Leadership	Training 10: Leadership (former PM 08) 2018+	Survey years included in the report changed from 1,5, and 10 to 2, 5, and 10
PM 09: Trainees from Underrepresented Groups	Training 06 (former PM09): Diversity of Long-Term Trainees	N/A: Does not relate to survey data
PM 60: Interdisciplinary Work Post Training	Training 12 (former PM 60): Interdisciplinary Work Post Training (2018+)	Survey years included in the report changed from 1,5, and 10 to 2, 5, and 10

PPC PM 02: Summary of the Medium-Term Trainee Evaluation	Training 14 (former PM 86): Medium-Term Trainees Skill and Knowledge (PPC-specific)	N/A: Does not relate to multi-year survey data
PM 84: Working with MCHB Populations at 5 Years Post Training	Training 11: Working with MCHB Populations at 2 and 5 Years Post Training (2018+)	Report includes year 2 survey data in addition to the year 5 data previously displayed

The previous reports are still available in NIRS to display data collected in FY 2017 and earlier. The new reports should be used to pull data from FY 2018 and beyond. **The new report names correspond with the associated DGIS Performance Measures; all 14 Training measures are listed on pg. 64 of Attachment B in the updated DGIS Performance Measures documentation package and described in more detail on subsequent pages.**

2.4. Trainee Follow-Up Survey Updates

Beginning with FY 2018, follow-up surveys for long-term trainees have been changed in the following ways:

- Required question revised text reads: *Does your current work relate to Maternal and Child Health (MCH) populations (i.e. women, infants and children, adolescents, and their families including fathers and children or young adults with special health care needs)?* [bold text is revised]. This is Question #1 for LEAH surveys; Question #2 for LEND, UCEDD, and PPC surveys; and Question #5 for DBP surveys.
- Required question revised text reads: *“Does your current work relate to underserved or vulnerable populations? (i.e., Immigrant Populations Tribal Populations, Migrant Populations, Uninsured Populations, Individuals Who Have Experienced Family Violence, Homeless, Foster Care, HIV/AIDS, **people with disabilities**, etc.)”* [bold text is revised]. This is Question #4 for LEAH surveys; Question #5 for LEND, UCEDD, and PPC surveys; and Question #8 for DBP surveys.
- The selection option *“UCEDD/LEND/LEAH/PPC/DBP”* has been removed from the question that reads: *“Select primary type/setting of employment”*. Trainees should instead indicate the institutional affiliation of the program that they are employed by if they are employed by the abovementioned federally funded programs or centers, e.g. if the UCEDD is located in a university setting, trainees should select university; or if their DBP program is located within a hospital, the trainee should indicate hospital. This is Question #5 for LEAH surveys; Question #6 for LEND, UCEDD and PPC surveys; and Question #9 for DBP surveys.
- The following new question was added. This is Question #10 for LEAH surveys; Question #11 for LEND and PPC Surveys; and Question #14 for DBP surveys:
Have you done any of the following interdisciplinary activities since completing your training program? (check all that apply):
 - *Sought input or information from other professions or disciplines to address a need in your work.*
 - *Provided input or information to other professions or disciplines.*

- *Developed a shared vision, roles and responsibilities within an interdisciplinary group.*
- *Utilized that information to develop a coordinated, prioritized plan across disciplines to address a need in your work.*
- *Established decision-making procedures in an interdisciplinary group.*
- *Collaborated with various disciplines across agencies/entities.*
- *Advanced policies & programs that promote collaboration with other disciplines or professions.*
- *None*
- The confidentiality statements for all programs' trainee surveys was updated to:

Thank you for agreeing to provide information that will enable your training program to track your training experience and follow up with you after the completion of your federally-funded training program. Your input is critical to our own improvement efforts and our compliance with Federal reporting requirements.

Please know that your participation in providing information is entirely voluntary. The information you provide will only be used for monitoring and improvement of the training program. Please also be assured that we take the confidentiality of your personal information very seriously. None of the information that you provide will be used to individually identify you to any outside agency, such as the Maternal Child Health Bureau (MCHB) or Administration on Intellectual and Developmental Disabilities (AIDD). Any information supplied to any other federal agencies or public will be done on an aggregate basis in such a way as to preclude the ability to identify any individual trainee.

If you have any questions, concerns, or need the survey in an alternate format, please contact the Director of the Center from which you received your training or Corina Rotsko at AUCD (cmiclea@aucd.org) or 301-588-8252.

We very much appreciate your time and assistance in helping to document outcomes of the Training Program. We look forward to learning about your academic and professional development.

For more information, refer to the “Former Trainee Information” Data Form (Attachment D, pg. 15) and the “MCH Training Program Trainee Follow-Up Survey” (Attachment D, pg. 17) in the updated DGIS Performance Measures documentation package.

3. ACTIVITIES DATASET

3.1. Primary Target Audience List Update

For Core Function activities of Continuing Education/Community Training and Technical Assistance, the primary target audience options had two small changes. First, an additional field option of “Title V” was added to capture activities whose primary audience is Title V agencies and/or staff. Second, the option previously listed as “State” has been renamed “Within State” to better reflect activities directed at a primary audience within the same state as the program.

For more information, refer to the “Technical Assistance / Collaboration” Data Form (Attachment D, pg. 3) and the “Continuing Education” Data Form (Attachment D, pg. 23) in the updated DGIS Performance Measures documentation package.

3.2. Changes to the Topic Field in the Technical Assistance and Continuing Education/Community Training Core Functions

In the Topic of Technical Assistance and Topic of Continuing Education field of the Technical Assistance and Continuing Education/Community Training Core Functions’ Activity forms the selection options for List B have been replaced with a new list:

- CSHCN/Developmental Disabilities
- Autism
- Prenatal Care
- Perinatal/ Postpartum Care
- Well Woman Visit/ Preventive Health Care
- Depression Screening
- Safe Sleep
- Breastfeeding
- Newborn Screening
- Quality of Well Child Visit
- Child Well Visit
- Injury Prevention
- Family Engagement
- Medical Home (Access to and use of medical home)
- Transition
- Adolescent Well Visit
- Injury Prevention
- Screening for Major Depressive Disorder
- Health Equity
- Adequate health insurance coverage
- Tobacco and eCigarette Use
- Oral Health
- Nutrition

Note that the list option “Other” has been removed. Additionally, the field formerly titled “Topic of Technical Assistance” was renamed “Topic of Technical Assistance/Collaboration” in the Technical Assistance Core Function activity form.

For more information, refer to the “Technical Assistance / Collaboration” Data Form (Attachment D, pg. 4) and the “Continuing Education” Data Form (Attachment D, pg. 23) in the updated DGIS Performance Measures documentation package.

3.3. Report Change

The Standard Report under LEND, LEAH, PPC, DBP has been renamed from “PM 59: Collaboration with MCH Programs” to “Training 04: Collaborative interactions.” Please

note that this report will also reflect Change 3.5 (see below) with the core function previously named “Development and Dissemination” being renamed “Product Development and Information Dissemination.” This report now displays the Number of Activities in Collaboration with State Title V Programs and the Number of Activities in Collaboration with Other MCHB-Related Programs as shown below:

Indicate the degree to which your training program collaborates State Title V (MCH Block Grant) agencies and other MCH-related programs.

FY 2018: Training 04: Collaborative interactions			
{AUCD Central Office}			
08/01/2017 09:27 AM			
CHECKLIST ELEMENT	NUMBER OF ACTIVITIES IN COLLABORATION WITH STATE TITLE V PROGRAMS	NUMBER OF ACTIVITIES IN COLLABORATION WITH OTHER MCHB-RELATED PROGRAMS	TOTAL NUMBER ACTIVITIES
Service	0	0	0
Training	0	0	0
Continuing Education	0	0	0
Technical Assistance	1	0	1
Product Development And Information Dissemination	0	0	0
Research	0	0	0
Total	1	0	1

The previous report is still available in NIRS to aggregate data collected in FY 2017 and earlier. The new report should be used to pull data from FY 2018 and beyond.

For more information, refer to the “Training 04: Collaborative Interactions” description and data collection form that begins on pg. 73 of Attachment B in the updated DGIS Performance Measures documentation package.

3.4. Change to Age Ranges of Individuals Served

The non-required fields collecting the ages of individuals served included in the core function data forms Direct Clinical Services/Model Services, Other Direct/Model Services, and Demonstration Services has been changed to the following options:

- Pregnant Women (All Ages)
- Infants <1 year
- Children 1 to 12 years
- Adolescents 12-18 years
- Young Adults 18-25 years
- CSHCN Infants <1 year
- CSHCN Children and Youth 1 to 25 years
- Women 25+ years
- Men 25+

For more information, refer to the “Demographic Characteristics of Project Participants” Data Form (Attachment C, pg. 20) in the updated DGIS Performance Measures documentation package.

3.5. Information Dissemination Core Function Renamed

The current core function previously known as “Information Dissemination” has been renamed “Product Development and Information Dissemination.” This name change applies to both activity data forms and reports.

For more information, refer to the “Training 04: Collaborative Interactions” data collection form on pg. 75 of Attachment B in the updated DGIS Performance Measures documentation package.

4. PRODUCTS DATASET

4.1. Subscribers Field Added to Newsletters Product Type

A new field titled “Number of Subscribers” has been added to the data form for Newsletters. This is not a required field.

For more information, refer to the “Products, Publications, and Submissions Data Collection Form” that begins on pg. 6 of Attachment D (information specific to this product type is on pg. 10) in the updated DGIS Performance Measures documentation package.

4.2. Renaming Peer-Reviewed Publications Product Type

The product type “Peer-reviewed publications in scholarly journals published” has been renamed “Peer-reviewed publications in scholarly journals Published/In Press.” Additionally, to clarify the product type for MCHB funded programs, the following text has been added to the definition of this product type:

LEND, LEAH, PPC, DBP: Please include peer reviewed publications addressing maternal and child health that have been published by project faculty and/or staff during the reporting period. Faculty and staff include those listed in the budget form and narrative and others that your program considers to have a central and ongoing role in the project whether they are supported or not supported by the grant.

For more information, refer to the “Products, Publications, and Submissions Data Collection Form” that begins on pg. 6 of Attachment D (information specific to this product type is on pg. 7) in the updated DGIS Performance Measures documentation package.

4.3. New Fields Added to Peer-Reviewed Publications in Scholarly Journals Published/In Press

Two additional fields have been added to the data form for Peer-Reviewed Publications in Scholarly Journals Published/In Press. The first new field is the “Contributing Author(s)” field. This field is displayed only after selecting the radial dial “Yes” to indicate that they publication has contributing author(s). This field offers both the ability to link to people from the NIRS directory and to enter names directly, similar to the functions of the previously named “Author(s)” field. This field, that one that was previously labeled “Author(s),” has been renamed

“Primary Author(s)” to reflect the distinction between this field and the newly added “Contributing Author(s)” field.

The second new field titled “Dissemination Vehicles” will be a required field for all LEND or LEND/UCEDD programs and includes the following options as part of a dropdown menu:

- TV/Radio Interview
- Newspaper/Print Interview
- Press Release
- Social Networking Sites/ Social Media
- Listservs
- Conference Presentation

For more information, refer to the “Products, Publications, and Submissions Data Collection Form” that begins on pg. 6 of Attachment D (information specific to this product type is on pg. 7) in the updated DGIS Performance Measures documentation package.

4.4. Wikis Option Added to the Type Field of Web-Based Products

An additional option, “Wikis,” has been added to the “Type” field for Web-Based Products.

For more information, refer to the “Products, Publications, and Submissions Data Collection Form” that begins on pg. 6 of Attachment D (information specific to this product type is on pg. 9) in the updated DGIS Performance Measures documentation package.

5. DIRECTORY DATASET

5.1. Language Update on Year Hired Field

On the add contact form, the language has been updated on the required field from “Year Hired at Center” to “Year Hired in MCH Leadership Training Program/Year Hired at Center.”

For more information, refer to the “Faculty and Staff Information” Data Form (Attachment D, pg. 13) in the updated DGIS Performance Measures documentation package.

5.2. List of Disciplines Expanded

The list of disciplines for Faculty and Staff has been updated to reflect the following list for FY 2018 and beyond:

- Audiology
- Biological Study
- Dentistry-Pediatric
- Dentistry – Other

- Disability Studies
- Education: Administration
- Education: Early Intervention/Early Childhood
- Education: General Education
- Education/Special Education
- Epidemiology
- Family Member/Community Member
- Family Studies
- Family/ Parents/ Youth Advocacy
- Genetics/Genetic Counseling
- Gerontology
- Health Administration
- Human Development/Child Development
- Interdisciplinary
- Law
- Liberal Arts & Science, Humanities, and General Studies
- Medicine-General
- Medicine-Adolescent Medicine
- Medicine-Developmental-Behavioral Pediatrics
- Medicine-Neurodevelopmental Disabilities
- Medicine-Pediatrics
- Medicine-Pediatric Pulmonology
- Medicine – Other
- Mental and Behavioral Health
- Nursing
- Nursing-General
- Nursing-Family/Pediatric Nurse Practitioner
- Nursing-Midwife
- Nursing – Other
- Nutrition
- Occupational Therapy
- Pastoral
- Pharmacy
- Person with a disability or special health care need
- Physical Therapy
- Psychiatry
- Psychology
- Public Administration
- Public Health
- Rehabilitation
- Respiratory Therapy
- Social Work
- Speech-Language Pathology
- Other (Specify)_____

For more information, refer to the “Medium Term Trainees” Data Form (Attachment D, pg. 20) and the “Short Term Trainees” Data Form (Attachment D, pg. 22) in the updated DGIS Performance Measures documentation package.

Please note that the following list of previously listed disciplines will map to the “Other” category for LEND, LEAH, PPC, and DBP programs reporting to MCHB:

- Biological Study
- Disability Studies
- Education: Administration
- Education: Early Intervention/Early Childhood
- Education: general education
- Epidemiology
- Family Studies
- Family/ Parents/ Youth Advocacy
- Gerontology
- Human development/Child Development
- Interdisciplinary
- Law
- Liberal Arts & Science
- Mental and Behavioral Health
- Pastoral
- Pharmacy
- Public Administration
- Rehabilitation