UCEDD Grants Management: Needs Assessment for UCEDD Core Grant

July 7, 2016
4:00-5:00 pm eastern
Introductions

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• Relevance of State/Territory Needs Assmt. to the UCEDD core grant

• Results of UCEDD network survey of needs assessment processes

• Case study of one UCEDD’s approach

• Q&A
Relevance of Needs Assessment

- 42 UCEDD core grants due in 2017
- UCEDD core grant goals should address State/Territory priority needs
- Needs assessments should be underway now to inform development of application next year
• 45 CFR 1388.5(c)(2) addressing UCEDD core grant applications
  – “…the Center will…Address the projected goals, and carry out goal-related activities, based on data driven strategic planning…”
• Content and Form of Application Submission

  – **Problem Statement**: “The need for assistance...must be demonstrated...Any relevant data based on planning studies or needs assessment should be included...”

  – **Coordinated Activities**: “It is expected that the members of the DD Network work together in a strategic manner...”
• Review Criteria: Project Relevance & Current Need:

  – “Provides a portrait of the State needs and clearly identifies the need for assistance based on relevant and current data, including that collected through planning studies” (4 pts)

  – “Describes how [CAC, DD Network, others] were consulted in development of application” (3 pts)

  – “Shows a direct relationship between the needs identified based on research and/or planning studies…and the goals and goal-related activities in the five-year plan” (3 pts)
UCEDD Network Survey Results

Who do you target (in terms of audience)?

- Self-advocates and PWD: 100%
- Families: 90%
- Providers: 60%
- State agencies and legislators: 50%
- Elderly people: 10%
- Schools and children: 5%
- Nonprofits: 5%
What processes do you use (collection, analysis, interpretation)?

- National data sets: 10%
- State data sets: 70%
- CAC and focus groups: 50%
- Nonprofit collaborations: 20%
How are your data strategies ultimately connected to the plan?

- Data shapes how to advance: 40%
- Data shapes how to prioritize: 30%
- Don't know/Non-response: 20%
How are PWD and families connected to all stages of this work?

- CAC: 100%
- State partners and DD board: 10%
- PWD and families employed: 10%
- We need to improve on this issue: 10%
• UCEDD Grants

http://www.aucd.org/template/page.cfm?id=518

– AIDD guidance documents
– Data sources to inform needs assessment
– Sample applications from the network
– Additional Resources
– Past FOAs
– OMB Uniform Guidance / Supercircular
PREPARING A STATE-WIDE NEEDS ASSESSMENT: A CASE REPORT FROM FLORIDA

Liz Perkins

Associate Director
Florida Center for Inclusive Communities
FCIC’s Needs Assessment

4 phase process – start early (ours took 14 months). Mixed methods (qualitative/quantitative data).

- Brief Pilot Survey
- Community Conversations – focus groups
- Statewide Online Needs Assessment Survey
- Synthesis/Prioritization

Incremental and complementary – all were important ways to gather and utilize the data, and inform our next steps.
Phase 1: Pilot Survey

- Booth at Family Café, statewide conference
- Paper and Tablet Administration.
- 10 questions – general areas (eg. early childhood, education, transition, employment, health, community living).
- Purpose: To start prioritizing important topics
  To use as a recruitment aid for community conversations, and/or the state-wide needs assessment survey. (N = 120).
- Added bonus ~ a great way to raise more awareness about FCIC and what we do!
Phase 2: Community Conversations

- Held in 4 geographically and ethnically diverse counties.
- Held in local county venues where accessibility and public transport was readily available (3 held at public libraries).
- Table hosts included FCIC staff, and 1 or 2 FCIC-CAC members.
## Phase 2: Community Conversations

### Community Conversation Event Participants

<table>
<thead>
<tr>
<th>Florida County</th>
<th>Self-Advocates</th>
<th>Family Members</th>
<th>Providers</th>
<th>Table Hosts</th>
<th>TOTAL*</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Johns</td>
<td>1</td>
<td>2</td>
<td>8</td>
<td>4</td>
<td>13</td>
</tr>
<tr>
<td>Brevard</td>
<td>4</td>
<td>6</td>
<td>12</td>
<td>3</td>
<td>23</td>
</tr>
<tr>
<td>Hillsborough</td>
<td>1</td>
<td>4</td>
<td>11</td>
<td>3</td>
<td>16</td>
</tr>
<tr>
<td>Bay</td>
<td>4</td>
<td>1</td>
<td>5</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10</strong></td>
<td><strong>13</strong></td>
<td><strong>36</strong></td>
<td><strong>14</strong></td>
<td><strong>62</strong></td>
</tr>
</tbody>
</table>

*Note, some participants selected more than one category, however the total is the actual number of people present at each event.
Phase 3: Online Statewide Survey

- Designed 32 item online survey (using data from the pilot survey and community conversations)
- Focused on needs and feedback on what were endorsed as priorities/essential activities.
- Included open response items – “major worries”
- Disseminated on listserves, social media, DD network, etc. (~ 3 week open period, with prompts).
- Final sample N = 1103, geographic/race/ethnic diversity, 50% parents or other family members, 45% professionals, 5% people with DD.
Phase 4: Synthesis/Prioritization Process

- Data analysis
- CAC review (full day planning at annual full day in-person meeting)
  - Shared results, and presentation of major findings
  - Workgroups: Education, Employment, Health, Community Living.
  - Brainstormed 5 year goals, and objectives – that reflect identified needs/data/FCIC’s resources and strengths.
Phase 4: Synthesis/Prioritization Process

- FCIC Core Staff & Program Leaders Planning Retreat also included CAC chair, and CAC Parent Member (former FDDC chair).

- Analysis of FDDC, the Mailman Center UCEDD, and Disability Rights Florida (P&A) major goals and identification of how FCIC might fill unmet need without duplicating activities.

- A further period of refinement to come up with final 21 page workplan!
FCIC’s CAC

FCIC-CAC composition – 21 members
5 self-advocates, 8 parent members

Representatives from:
Florida’s Agency for People with Disabilities
Florida’s Agency for Health Care Administration
Florida’s Children’s Medical Services
Florida’s Department of Education/Bureau of Exceptional Education and Student Services
Florida’s Division of Vocational Rehabilitation.
Our 3 DD Network Sister Agencies (Florida Developmental Disabilities Council, Disability Rights Florida, and the Mailman Center UCEDD at the University of Miami).
Final Thoughts!

- Great opportunity for staff to work on a global “FCIC” project rather than “project/program” specific.
- Involve your CAC members as much as possible.
- Potential leadership opportunity for UCEDD trainees.
- Leverage your relationships with DD Network partners.
- Helps you to forge new collaborations.
Questions and Contacts

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