

**Business Managers Process Improvement Work Group  
Meeting Notes - February 24, 2016**

During this meeting we brainstormed survey questions to ask the network regarding their stipend policies. Below are the questions that were created.

Do you have a stipend policy in place at your center?

If yes, are you willing to share your policy as a resource for other centers?

Does your center have a formal or informal policy for the provision of stipends for self-advocate participation/representation in UCEDD activities?

Does your center have a formal or informal policy for the provision of stipends for family participation/representation in UCEDD activities?

What stipend amounts does your center provide for each of the following:

- Consumer Advisory Council Members
- Self-Advocates (not including CAC members)
- Family Members (not including CAC members)

Does your formal or informal stipend policy apply to any of the following?

- Interpreters
- Aides
- Travel Reimbursement
- Respite Care

If yes please specify service and amount.

How do you provide the stipend

- Cash
- Check
- Direct Deposit
- Gift Card
- Other, please list

What barriers exist at your center for payment of stipends or other associated expenses?

If you have a policy regarding stipends and support costs, are you willing to share your policy(ies) as a resource for other centers? Please provide name and contact information.