



**Business Process Improvement Workgroup
Sunday, November 5, 2017 , 3:15 p.m.—5:15 p.m.**

Meeting Minutes

- **Welcome and Introductions**
- **Share current problems and successes**
 - **Fee for services**
 - What does a successful model look like?
 - How does billing Medicaid and other insurances look like?
 - How does billing through services at school look like?
 - **HRSA guidance**
 - Is there ITAC guidance for HRSA reporting similar to what the URC provides for AIDD reporting?
 - The guidance that HRSA provides currently is lacking.
 - **Financial Reporting System**
 - Challenges of moving over to a joint HR and Financial reporting system
 - Helps to have directors write in the deliverables based on what is written grant proposals
 - **Expanding Funding Portfolios**
 - Seeking new funding streams
 - Private and foundation grants that are unrestricted
- **Identify future topics of discussion for upcoming year**
 - Identify network centers that have successful fee for service models to bring to our next workgroup meeting for an open dialogue on process and logistics.
- **Next Business Process Improvement Meeting**
 - Tuesday, February 20, 2018 at 1:00 p.m. -2:00 p.m. ET
 - Call-in 1-866-683-4676