

AUCD Network Engagement

This document is meant as a guide for AUCD network members to learn how they can actively participate and interact with the AUCD national office and other network members in the categories listed below.

Key:

- D = Directors only
- SF = staff/faculty
- EL = Emerging Leaders
- N= All network members

Unless specifically noted, all the categories below are open to network members which includes Director, Faculty, Staff, and trainees.

AUCD Events

	Timeline	Activity
AUCD Conference <ul style="list-style-type: none"> • Typically in November • Contact Laura Martin 	January – May	Planning Committee
	Spring	Submit a proposal
	Summer	Nominate for an award
	Summer	Review proposals
	Fall	Scholarships <ul style="list-style-type: none"> • Conference • Trainees (EL)
	Fall	Register and book hotel
	Fall	Attend the Conference
	Fall	Social Media using #AUCD20(XX)
AUCD Gala (typically D, can include N) <ul style="list-style-type: none"> • Spring • Contact Laura Martin 	Winter	Become a sponsor
	Winter	Contribute story around Gala theme for network map
	Spring	Attend the Gala
	Spring	Social Media using #AUCD4All
Disability Policy Seminar <ul style="list-style-type: none"> • Spring • Coordinating partners include The Arc, AAIDD, AUCD, NACDD, SABE, and UCP • Primarily led by The Arc • Contact Rylin Rodgers only for AUCD activities listed here 	Sunday before DPS	AUCD Policy Forum (EL)
	Monday	Policy Luncheon (invite only)
	During DPS	Social Media using #DPS20(XX)
AUCD Leadership Academy <ul style="list-style-type: none"> • Typically last week of June • Contact Maureen Johnson 	Fall	Applications open
	Spring	Applications due
	Summer	AUCD Leadership Academy takes place
	Fall	Meet with other Academy cohorts (cohort members)

AUCD Governance

	Timeline	Activity
AUCD Board of Directors – Elections <ul style="list-style-type: none"> • Contact Laura Martin 	Spring	Call to serve on Nominating Committee
	Summer	Call for nominees for open Board positions
	Summer	Council Board Chair elections take place
	Fall	Vote for Board positions (D)
	November	New Board year turns over at the Conference
	Bimonthly	Calls with the Board

Board committees include:

- Finance
- International
- Conference Planning
- Public Policy
 - Right to Communicate
 - Rural Area Code

[Councils](#) – roles typically include Chair or Co-Chair, Vice Chair, Secretary, and members – for questions about joining a specific Council, contact the Council chair at the links below.

Five Councils (**N**):

- [CEDC](#) (Community Education and Dissemination Council)
- [COLA](#) (Council on Leadership in Advocacy)
- [CORE](#) (Council on Research and Evaluation)
- [MCC](#) (Multicultural Council)
- [NTDC](#) (National Training Directors Council)

Council Activities include:

- Chair or Co-Chairs serve as a member of the Board of Directors and represent the Council interests
- Election / nomination
- Regular meetings
 - Typically quarterly calls
 - AUCD Conference
- Trainings via webinars
- Workgroups or other activities on topics that the Council deems of importance

Getting Connected

- [Newsletters](#) – AUCD newsletters provide a way for people to learn about the activities and accomplishments of network members and relevant events. Each newsletter has its own distribution schedule and submission requirements – be sure to check the newsletter webpage when submitting content and/or with questions.
- [Listservs](#) – Communication among and between members is integral to the success of the entire network. AUCD members are encouraged to subscribe to appropriate AUCD listservs. Membership and postings on all lists are moderated by AUCD staff.
- [Special Interest Groups \(SIGs\)](#) – SIGs are made up of individuals in the AUCD network that have common topical interest. SIGs, which are open to anyone in the network, serve as a mechanism for sharing information, engaging in dialogue, and generating new ideas. SIGs are led by one or more individuals from the network (with AUCD staff support if needed); they typically meet in person at the AUCD Conference and may share information via email, conference call, or webinars throughout the year.
- [AUCD Directory](#) – Click on anywhere on the map to see contact information for each Program/Center, or seek for expertise and collaborators in the network based on position or discipline. A separate [IDDRC directory](#) also provides contact and background information about AUCD's member IDDRC programs.
- [National Information Reporting System \(NIRS\)](#) – NIRS is the national, web-based data reporting and retrieval system for the AUCD Network. NIRS enables UCEDD and LEND Network members to manage data on their training programs, projects, activities, and products, and helps them comply with Federal reporting requirements. The data gathered in NIRS also enables AUCD to develop composite snapshots of cutting-edge projects and content experts within the network to inform policies and emerging priorities.
 - Contact [Natalie Martinez](#) with any questions
 - [New Data Coordinators Orientation](#)
 - Data coordinators listserv
 - Data coordinators quarterly calls
 - In-person data coordinators meeting during the AUCD Conference
 - Identify network experts
 - Find projects
- [Diversity & Inclusion Toolkit](#) – This collaborative toolkit provides concrete objectives, strategies, and resources to enhance diversity, inclusion, and cultural and linguistic competence; cultivate partnerships; respond to increasingly diverse communities across the country; and develop strategies for continuing efforts to better serve diverse populations.
 - [Submit a case study](#)
 - [Diversity Fellowship Projects](#)
- [Public Health is for Everyone Toolkit](#) - This online toolkit which serves as a one-stop resource to increase the capacity of public health professionals to create programs that benefit entire communities, including people who have disabilities. The PHEtoolkit provides public health professionals with resources to enhance their planning efforts in key issue areas.
 - [Submit a resource](#)
- Social Media (**N**)
 - AUCD: [Facebook](#), [Twitter](#), [Instagram](#), [YouTube](#) (including *Tuesdays with Liz*), [LinkedIn](#)
 - AUCD Emerging Leaders Community: [Facebook](#), [Twitter](#)

AUCD National Office

University Centers of Excellence in Developmental Disabilities (UCEDDs)

- TA Center: [UCEDD Resource Center](#) (URC)
- Contact [Sarah DeMaio](#)

	Timeline	Activity
TA Institute (D) <ul style="list-style-type: none"> • UCEDD leaders to network, meet with federal project officers, and learn of new initiatives, national trends, and information 	Spring	Participate in the event
	Winter to Spring	Planning committee meets
	Spring	Territories Meeting
Directors Retreat (D) <ul style="list-style-type: none"> • Focused meeting for network and central office leadership to discuss critical topics outside the presence of federal funders. 	Spring	Participate in the event
TA Meetings during the AUCD Conference	Fall	<ul style="list-style-type: none"> • Directors Meeting (D) • Territories Meeting • UCEDD 5-year planning • Data Coordinators Meeting (contact Natalie Martinez)
New Directors Orientation (D)	TBD, based on Directors' availability	Orientation for New Directors
Project Advisory Committee	Semi-annual	Calls in August and October

- Listservs
 - Business Managers; contact [Sarah DeMaio](#)
- Facilitating collaboration to address emerging trends
 - Home and Community Based Services (HCBS); contact [Denise Rozell](#)
 - Spanish Language Caucus; contact [Luis Valdez](#)
 - Plain Language Advisory Committee; contact [Denise Rozell](#)
 - Language and Communication Advisory Committee; contact [Sarah DeMaio](#)
 - Collaboration with: OIDD, DD Network members, external partners
 - UCEDD Promotion workgroup; contact [Dawn Rudolph](#)

Leadership Education in Neurodevelopmental and Related Disabilities (LEND)

- TA Center: [Interdisciplinary Technical Assistance on Autism and Developmental Disabilities \(ITAC\)](#)
- Contact [Dawn Rudolph](#)

Meetings		
	Timeline	Activity
Autism CARES Meeting <ul style="list-style-type: none"> • 	Winter – Spring	<ul style="list-style-type: none"> • Planning Committee • Submit a proposal
	Summer / Fall	Attend the Autism CARES Meeting

LEND Directors Meeting (D) •	Summer and Fall at the AUCD Conference	Attend the LEND Directors Meeting
Data Coordinators Meeting • Contact Natalie Martinez	Fall at the AUCD Conference	Data Coordinators only
Division of Maternal and Child Health Workforce Development (DMCHWD) Meeting	Summer	Virtual meeting
Newsletters		
	Timeline	Activity
ITAC Quarterly Bulletin Board • Contact Luis Valdez	Quarterly (February, May, August, November)	Submit content to share with other LEND network members
Developments • Contact Luis Valdez	Spring and Fall	Submit content to share with other Autism CARES grantees
Project Activities		
	Timeline	Activity
FAST Projects • ITAC encourages proposals on an annual basis from LEND and DBP programs that wish to receive targeted assistance and funding to address priority areas of network need.	Spring	RFA is released
	Summer	Applications due
	Fall – Summer	Project activities
Project Advisory Committee	Quarterly	Calls, email input as requested
Baylor Transition Conference • Annually in October	Summer	Become a broadcast site (D, SF)
	Fall	Attend the conference remotely
Workgroups		
	Timeline	Activity
Purposeful Inclusion of People with Disabilities (PWD)	Bimonthly calls on the 1 st Wednesday, 3pm ET	Two subcommittees: 1) Faculty technical assistance 2) Peer network for current and former self-advocacy trainees Share any challenges, strategies, and expertise related to including self-advocacy trainees in LEND programs
LEND Family Discipline Network • LFDN Facebook page	Bimonthly calls on the 3 rd Tuesday at 10am ET	Share challenges, strategies, and expertise related to including family faculty and trainees in LEND programs
LEND Program Quality Improvement (LPQI)	Monthly calls on the 3 rd Tuesday at 11:00am ET	Programs that are implementing validated trainee self-report and faculty observation measures at specific time points during the year, with the goal of determining how LEND advances knowledge and skills within key leadership competency areas

Neurodevelopmental Disabilities (NDD) Curriculum Resources Editorial Board	Calls on an ad hoc basis	Ensures module content is update and determining if/when new content is needed.
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- Request and respond to TA Needs
 - Needs Assessment (D)
- [LEND Regional Consortia \(N\)](#); contact [Luis Valdez](#)

Public Policy

- Contact [Rylin Rodgers](#)

	Timeline	Activity
AUCD Policy Fellowship	Winter	Application Opens
	Summer – Summer	Fellowship

- Policy Committee (see under Governance)
- Submit ideas for *Tuesdays with Liz*; contact [Liz Weintraub](#)

National Center on Disability in Public Health (AUCD's Public Health Team)

- Visit the [NCDPH website](#)
- Contact [Adriane Griffen](#) / [Tanisha Clarke](#)

	Timeline	Activity
Act Early Ambassadors <ul style="list-style-type: none"> • Contact Danielle Webber 	Late Fall / Early Spring	RFA released for any open Ambassadorships
	Spring	Annual Training for Ambassadors

- Initiatives of NCDPH
 - Access to Healthcare
 - HEAT (Health is for Everyone: Action Team) project
 - Healthcare Transition National Learning Group
 - Developmental Monitoring and Screening
 - Act Early Ambassadors
 - Emergency Preparedness
 - Nutrition and Healthy Weight
 - Nutrition is for Everyone
 - Sexual and Reproductive Health
 - Wellness and Mental Health
 - Cultural Adaptation of Legacy for Children for Latino Communities
 - Family Interaction Training (FIT) program
- Newsletters
 - [Inclusive Public Health Quarterly](#)
- Twitter: [@PHis4Everyone](#)
- Learning Groups
 - Communities of Practice that develop our practice-based research, [Inclusion Wheel: Tool for Building Capacity and Public Health Leaders to Serve People With Disabilities](#)
 - Disability Data to Action Community of Practice
 - Positive Parenting Community of Practice
- [On Demand Webinar series](#) (CHES available)
- [Public Health is for Everyone](#)

Professional Fellows Program on Inclusive Disability Employment (PFP-IDE)

- [Visit the PFP-IDE website](#)
- Contact [Dorothy Garcia](#)

	Timeline	Activity
Mentor a Fellow (D)	Spring and Fall (1 month)	Provide virtual mentorship to a fellow in the area of inclusive employment
Specific meetings regarding PFP-IDE	Fall	Happens at the AUCD Conference

- Social media
 - If you have a network member who engages in disability-related international work, promote that on social media and notify AUCD so we can do the same. Even if it is not directly connected to the PFP-IDE Program, we can highlight that to our partners at the State Department, including the Disability Rights Team. Use: #ExchangeOurWorld and @AUCDnews (twitter) and @AUCDnetwork (Facebook)

AUCD Emerging Leaders Community

- Includes current and former trainees, and early career professionals
- [Visit the AUCD Emerging Leaders Community website](#)
- Contact [Maureen Johnson](#)

	Timeline	Activity
AUCD Emerging Leaders Internship (2 paid positions)	Spring	Application opens
	Summer	Application closes
	August – May	Internship responsibilities
Trainee Liaison	August	Recruitment begins
	September – May	Trainee Liaison responsibilities
AUCD Emerging Leaders Map	Fall	Recruitment begins
	Winter	Recruitment ends
	Spring	Yearly map launched
AUCD Annual Conference <ul style="list-style-type: none"> • Scholarships available 	Fall	<ul style="list-style-type: none"> • Trainee Networking Session • Focus Group • Trainee-Professional Networking Breakfast • Trainee Liaison dinner • Diversity Fellowship Poster Symposia
Early Hearing Detection and Intervention (EHDI) Meeting <ul style="list-style-type: none"> • Scholarships available 	Spring	<ul style="list-style-type: none"> • Pre-EHDI LEND workshop • LEND debrief
Disability Policy Seminar	Spring	<ul style="list-style-type: none"> • AUCD Policy Forum • Trainee Liaison dinner