



NIRS Data Coordinators Meeting

November 5, 2017, 12:00-3:00 pm, Meeting Room 12/13/14

12:00pm **Welcome, Introductions and AUCD Staff Updates***

12:15pm **Review of Major Changes for FY 2018**

- a) Activities, Products, Directory, Trainees
- b) Where and how to access additional resources



12:30pm **UCEDD Reporting Topics**

- a) UCEDD Logic Model and PPR will be reviewed for consistency and possible updates in the coming year
- b) Developing performance measures related to diversity, inclusion, and cultural and linguistic competence

12:45pm **Addressing Priority Topics**

- a) Data export from NIRS to HRSA's Electronic Handbooks (EHB) - timing and content*
- b) Implications related to the shift from surveying at 1 year to 2 years post-training
- c) Creating, editing, and deleting user-defined fields
- d) Age breakdown of service recipients (syncing NIRS with EHB)

1:15pm **Small Group Discussions** – share strategies, identify where additional TA is needed

- a) Reporting social media in NIRS – considerations for UCEDDs* and MCH Programs
- b) Strategies for building and effectively using NIRS custom reports*
- c) Reporting on trainee funding sources
- d) Medical (e.g. maternity) and non-medical leave for trainees*
- e) Prioritizing data entry (i.e. "How much is too much?")
- f) Categorizing data for NIRS entry (product/trainee types, core function definitions)*

2:00pm **Report Out from Small Group Discussions**

2:30pm **NIRS Projects for FY 2018**

- a) Recommendations for NIRS updates
- b) Suggestions for common custom reports that could become standard
- c) Process and timeline for user experience overhaul

3:00pm **Adjournment**

** Indicates that related information has been included in the package of supplemental resources*

