



PROMISE TA Center Newsletter June 2015  
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Dear Promise Grantees:

Below you will find the newsletter from the Promise TA Center. In our conversations with all of you we have heard your need for information and resources related to employment. This newsletter highlights some resources that address employment. Our website is now up and these resources and others dealing with employment can be found there as well ([www.promisetacenter.org](http://www.promisetacenter.org)). Please feel free to send us feedback or requests for specific information and assistance. And, of course, from all of us at the Promise TA Center, have a wonderful day.

**Skills to Pay the Bills!**

Skills to Pay the Bills: Mastering Soft Skills for Workplace Success is a true collaboration between the Office of Disability Employment Policy at the U.S. Department of Labor and youth with disabilities. Over 100 young people with disabilities contributed to this resource that provides information about how to develop the skills that will make you successful in a job. Included in this comprehensive document are tips on being a good communicator, showing your enthusiasm at work, and how to work in a team, plus lots more. The resource is designed to be universally accessible and to help youth enter the work force.

- [More about Skills to Pay the Bills ...](#)

## **Communication**

The activities in this section will not only help participants practice and recognize how they provide information to others, but also help them consider how others may prefer to receive information. It is important to reinforce with participants that communication skills involve give and take - and they can, indeed, be learned and strengthened over time.

[Continue reading...](#)

## **Networking**

The activities in this section focus on the process of networking and its relevance and importance to career development. Participants will learn about taking initiative and overcoming fear, informational interviewing, as well as potential guidelines to consider when using social networks, texting, and email for networking purposes.

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## **Problem Solving & Critical Thinking**

The activities in this section focus on learning how to solve problems in a variety of ways in the workplace. Participants will hear about how to properly tell the difference among criticism, praise, and feedback and reacting appropriately. The section will also review strategies for making ethical decision, solving problems on a team with others, and learning how to take into account others' perceptions when assessing actions or statements in the workplace.

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