





Community Education and Dissemination Council
2017 Annual Meeting
Washington, D.C.
Sunday, November 5
12:00 pm – 3:00 pm

## Welcome and Introductions

Introduction of newly elected Chairperson Meagan Orsag, Vice-Chairperson Susanna Miller-Raines, and Secretary Natalie Adler

Introductions of CEDC Members and their favorite dissemination tools (see below for list)

## Approve 2016 CEDC Annual Meeting Minutes

# Review of Council Membership Roster

Updated roster will be sent electronically to listery

### **AUCD Board Report Review**

- Strategic Map Update
- Council Reviews (how can we help?)
- International Fellows
- One-one-one check-in calls w/UCEDD and LEND directors
- Annual Conference Changes
- Increased sponsorships and funding

### **Council Activity**

- Webinars (future focus: accessibility, diversity)
- Partnerships Communications SIG and other AUCD councils (especially better collaborations with self-advocates and trainees)
- Driving Change Session
- Training Symposium Update

#### Business

### **Old Business**

- Collaboration w/Training Director's Council

#### **New Business**

2018 Planning and Steering Committee

- Future Training Focus
- Future Council Products
- Future Collaboration with Other Councils and Trainees (Trainee Liaison)
  - Tip sheet and resources for trainees, including a.) how to help brand and repurpose information, b.) how to properly cite/credit
- Council Outcomes
- Training, knowledge translation, and intranet/resource sharing committees

### **Group Discussion**

What's worked? What hasn't?

- Webinars aren't great to exchange info. Video meetings better to share.
  - Meetings with presentation component
  - Best platform for quarterly meetings (committees have separate meetings)
  - O What is the take-away?
- Webinars pull people in from outside the council so it's not just internal
- Slack: do we want to institute training, make it council-wide?
- Asana: platform for tracking work/management
- Usefulness of social media (What are we posting and why/what's the impact?)
  - o Who is our audience? Stakeholders, providers, teachers, etc.
  - We need to be careful of information overload, especially email (beware the firehose technique!)
  - Ethical concerns for online spaces, esp. w/children, video games, etc.

How should we be communicating with each other?

What is the role of the dissemination coordinator: full time? Part time? Designated person? How do we measure impact? What metrics can we use to see what's working?

### <u>Summary of Meeting Outcomes</u>

- 2018 Focus Areas
  - o accessibility, especially captioning, accessible documents, etc.
  - UCEDD-wide standards for accessible dissemination of research/evaluation results and other projects → partner with CORE?
- Training
- Products
- Trainee Role
- Council Outcomes

## <u>Adjourn</u>

#### Tools and Resources Discussed:

- Facebook groups consolidated, posts organized by different focus area/day
- How to reach Hispanic population/other populations not accessing FB→radio announcements in English and Spanish
- Mail Chimp for HTML emails
- Constant Contact for emails

- <u>Kindred Stories</u> from Vanderbilt disabilities, replication manual
- <u>Base Camp</u> to organize projects
- **Zoom** for meetings
- Testimonial videos (try <a href="Adobe Spark">Adobe Spark</a>!)
- Missoula: Rural Institute for Inclusive Communities/Rural Disability Resource Library
- Think College <u>fast facts</u>
- AUCD new trainee modules/videos
- "In My Own Words" sharing stories (DC)
- Family navigators trusted by community communicating with the community
- Community engagement directors